

EGYPTIAN COMMUNITY ASSOCIATION IN THE UK

جمعية الجالية المصرية بالمملكة المتحدة

UK REGISTERED CHARITRY NO: 289332

**THE SCHEME
AFTER THE AMENDMENT AT THE AGM
29TH JUNE 2002**

- 1 ==THE SCHEME SEALED on 8TH MAY 1998(in white)
- 2 ==THE FIRST AMENDMENT AT THE AGM OCTOBER 1999 . (in blue)
(The Amended Clauses 10 / 2 & 12 / 2 & 25 / 1)
- 3 ==THE SECOND AMENDMENT AT THE AGM 29TH JUNE 2002 (in yellow)
(The Amended Clauses 5 & 6 & 9 & 11 & 12 & 18 & 19 & 25 & 26 & 27)
with regard that sup clauses 5 / 2, 5 / 3, 5 / 4 & 6 / 1A & 9 / 2 & 11 / 1 & 12 / 1
19 / 1, 19 / 2, 19 / 3, 19 / 4 and 19 / 5 has not been amended and to be as the
same as the Original Scheme .

100 REDCLIFFE GARDENS, LONDON SW10 9HH, TEL:020-744 8925 FAX:020-7259 2801
UK REGISTERED CHARITY NO. 289332

EGYPTIAN COMMUNITY ASSOCIATION IN THE UK

جمعية الجالية المصرية بالمملكة المتحدة

The AGM on 29th June 2002 has unanimously agreed to amend the following clauses with regard that sup clauses 5 / 2, 5 / 3, 5/ 4 & 6 /1A & 9/ 2 & 11/ 1& 12/ 1& 19/1, 19/ 2,19/ 3, 19/4, 19/ 5 are not amended and to be as the same as the Scheme.

The amended clauses with the sup clauses which has not been amended to be read :

5 = Membership :

- (1) Membership of the Charity shall be defined by three categories namely, Full Membership, Associate Membership and Honorary Membership.
 - (i) Full Membership shall be open to any Egyptian National and also to any Egyptian who may acquired another nationality, over 18 years of age and is permanent resident or semi-permanent resident in the United Kingdom and is interested in furthering the objects of the Charity, and should be trustworthy and of good conduct and reputation .
Semi - permanent residency is defined as having a recognised place of work and domicile in the United Kingdom .
 - (ii) Associate Membership is available to Egyptians and non Egyptians who have not applied for, or who fail to qualify as full members.
 - (iii) Honorary Membership may be offered to distinguished Egyptian or non – Egyptian individuals. They will have the same membership rights as Associate Members. They would not be expected to subscribe for membership and would have limited rights and obligations as member
- (2) *Application for membership shall be made in accordance with such regulations as Committee may from time to time prescribe.*
- (3) *The Committee may for good reason by a unanimous vote of those present and voting at a meeting of the Committee reject an application for membership: Provided that the applicant may appeal against the decision and shall be entitled to a hearing in accordance with the provisions for appeals hereinafter contained.*
- (4) *Each member shall pay such annual subscription fee as may be required by such regulations as aforesaid.*
- (5) Voting at Meetings shall be restricted to Full Members who shall have one vote. Full Members who are absent at any meeting may appoint as proxy another Full Member who shall not be entitled to vote for more than one absent Full Member and shall not be a Committee Member.

6 - Termination of Membership.

- (1) (a) *Any member who fails to pay the annual subscription more than three months after notification that the same has fallen due for payment shall cease to be a member.*
 - (b) Changes to the annual subscription must be approved by the General Meeting and notified to members before the First of January of the year when they are first to be applied.
- (2) The Committee may for reasons of gross misconduct or breach of fiduciary duty, fraud , criminal record and by a unanimous vote of at least two thirds of the Committee present and voting at a meeting terminate the membership of any individual . Provided that the individual concerned may appeal against the termination of membership and shall be entitled to a hearing in accordance with the provision for appeals hereinafter contained before a final decision is made.

9 = Honorary Officers.

- (1) The Honorary Officers of the Charity shall be the Chairman , the Two Vice- Chairmen, the Secretary General, and the Treasurer.
- (2) *The particular duties of the Honorary Officers shall be in accordance with such regulation as the Committee may make from time to time .*

11 – Termination of Committee Membership .

A Committee Member shall cease to be a Committee Member if he or she :

- (1) *is disqualified from acting as a Charity Trustee by virtue of section 72 of the Charities Act 1993; or*
- (2) becomes incapable (in the opinion of a unanimous vote of the COM of whom at least 2 / 3 must be present , by reason of terminal illness ; injury or mental disorder of managing his or her own affairs; or
- (3) is absent without the permission of the Committee from all their meetings held within a period of six months and ,
 - (i) provided that he or she has been notified of all such meetings ,
 - (ii) that he or she has no reasonable excuse ; and
 - (iii) that he or she fails to make an apology , then the Committee may resolve that his or her office be vacated.
- (4) gives not less than one month's notice in writing of his or her intention to resign (but only if at least six Committee Members will remain in office when the notice of resignation is to take effect).

12 = Casual Vacancies

- (1) *Upon the occurrence of a casual vacancy the Committee shall cause a notice thereof to be entered in their minute book at their next meeting.*
- (2) If at any time the total number falls below 11 then the runners up in the election to the Committee shall be appointed to fill each casual vacancy as it arises, a runner up with the greatest number of votes having precedence over the next runner up. If in the absence of sufficient candidates, the Full Committee attending and voting at the meeting shall appoint an individual or individuals to fill a casual vacancy or vacancies until the number of Committee Members constitute a Full Committee.
The appointment shall be effective from the date of that meeting until the date of the end of the term.

18 = Minutes :

The Committee shall keep, in books maintained for the purpose, minutes of the proceedings of their meetings and a copy available for inspection at the premises of the Charity within 14 days of such meeting in Arabic with an approved English translation.

19-Accounts and annual report

The Committee shall comply with obligations under Part VI of the Charity Act 1993 with regard to =

- (1) *the keeping of accounting records for the Charity ;*
 - (2) *the preparation of annual accounts for the Charity;*
 - (3) *the preparation of annual report;*
 - (4) *where applicable, the auditing or independent examination of the statements of account of the Charity ; and*
 - (5) *where applicable, the transmission of the statements of account and the annual report to the Commissioners.*
- (6) making available at all times for inspection to Committee Members all accounting records and including accounting books, bank statements and membership records.

25 – Annual General Meeting.

- (1) The annual general meeting in connection with the Charity shall be held in the month of MAY in each year or as soon as practicable thereafter.
- (2) All Full Members of the charity shall be entitled to attend and vote at the annual general meeting provided that they have been members for at least six weeks before the date thereof.
- (3) Every annual general meeting shall be convened by the Committee .
- (4) Notice of every annual general meeting shall be given to every member at least six weeks before the date thereof .Together with a copy of the agenda and the Minutes and the Annual Accounts from the previous annual general meeting. Every Full member shall be entitled within two weeks of receipt of the agenda to submit to the Secretary General a motion for determination at the Annual General Meeting provided that the motion is supported by one tenth of the Full Membership or Thirty Full Members whichever is the greater. Any motion submitted less than four weeks before the Annual General Meeting shall be accepted only after a vote in favour by the three quarters of those Full Members attending that Annual General Meeting
- (5) A = The Chairman of the General Meetings shall be the Chairman for the time being of the Committee , but if he or she is not present, before any other business is transacted, the persons present shall appoint a Chairman of the meeting.

- (5) **B =** In case of dispute (s) between the chairman and the GM members, the Chairman has NO right to terminate the meeting before the business of the agenda has been concluded even if there is a vote of NO confidence arises or passed and the Chairman has to retire or withdraw from the meeting, the members of this GM shall elect another Chairman to complete the business of that GM.
- (6) The Committee shall present to each AGM the report and audit accounts of the Charity for the preceding year.

26 - Extraordinary General Meetings

The Committee may call an Extraordinary General Meeting of the Charity at any time, or if at least one tenth or thirty of the Full Members for the time being whichever is the greater may request in writing an EGM stating the business to be considered the Secretary General shall call such a meeting. At least six week's notice must be given .The notice must state the business to be discussed.

27 - Procedure at General Meetings.

- (1) The Secretary General or other person specially appointed by the Committee shall keep a full record of proceedings at every general meeting and the Minutes made available for inspection or circulation to all Full Members within six weeks after the General Meeting.
- (2) There shall be a quorum at the General Meetings when at least one tenth of the number of Full Members of the charity for the time being or thirty Full Members of the charity, whichever is the greater, are present at any meeting. In the absence of a quorum within an hour of the published time of the Meeting those present shall be deemed to be a quorum irrespective of their number.
- (3) In the case of equality of votes the Chairman of the meeting shall have a second or casting vote .
- (4) If a Motion of No Confidence in the Committee has been submitted to the Secretary General prior to the meeting in accordance with clause 25 (4) before and the motion passed by three quarters of the Full Members attending that Annual General Meeting , the Secretary General shall convene an Extraordinary General Meeting six weeks from that Annual General Meeting when every member of the Committee shall retire and may offer himself or herself for re-election at that Extraordinary General Meeting.



EGYPTIAN COMMUNITY ASSOCIATION IN THE UK

جمعية الجالية المصرية في المملكة المتحدة

مشروعات قرارات مقدمة إلى الجمعية

العمومية للجالية المصرية أكتوبر ١٩٩٩م

ومطروحة للتصويت عليهما

١ - مشروع قرار الجمعية العمومية رقم ١ لسنة ١٩٩٩م
يعدل النظام الأساسي (بند ٢ فقرة ١٠ صفحة ٥) ليتضمن النص على أن تكون دورة مجلس
الادارة المنتخب سنتين بدلا من سنة واحدة.

النص الحالي بالانجليزية:

All the committee members shall retire from office together at the end of the annual general meeting next after the date on which they came into office but they may be re-elected or re-appointed.

النص المقترح بالانجليزية:

All the committee members shall retire from office together at the end of the second annual general meeting after the date on which they came into office but they may be re-elected or re-appointed.

٢ - مشروع قرار الجمعية العمومية رقم ٢ لسنة ١٩٩٩م
يعدل النظام الأساسي (بند ٢ فقرة ١٢ صفحة ٥) بحيث تعطي لمجلس الادارة حق ملء المقاعد
الشاغرة من قائمة أعضاء الاحتياط بترتيب الاصوات وطبقا للقواعد الواردة في اللائحة
الداخلية.



EGYPTIAN COMMUNITY ASSOCIATION IN THE UK

جمعية الجالية المصرية في المملكة المتحدة

النص الحالي بالانجليزية:

If at any time the total number of the committee members falls below Six the committee shall resolve by a majority of committee members attending and voting at the meeting to appoint an individual or individuals to fill a casual vacancy or vacancies until number of committee members consitutes a quorum. The appointment shall be effective from the date of that meeting until the date of the next annual general meeting.

النص المقترح بالانجليزية:

If at any time the total number of the committee members falls below *eleven*, the committee shall resolve by a majority of committee members attending and voting at the meeting to appoint an individual or individuals to fill a casual vacancy or vacancies until number of committee members consitutes *a full membership*. The appointment shall be effective from the date of that meeting until the date of the next *election*. *The numbers of committee members appointed to fill casual vacancies and the mechanism that governs this process shall be determinised by the Association internal by law.*

٣ - مشروع قرار الجمعية العمومية رقم ٣ لسنة ١٩٩٩م

يعدل النظام الأساسي (بند ١ فقرة ٢٥ صفحة ٧) لتتص على أن يكون موعد الاجتماع السنوي العادي للجمعية العمومية هو شهر أكتوبر أو أقرب موعد عملي من هذا التاريخ طبقا للظروف.

النص الحالي بالانجليزية:

Annual general meeting (1) Save at first as hereis provided there shall be an annual general meeting in connection with the charity which shall be held in the month of May in each year or as soon as practicable thereafter.

النص المقترح بالانجليزية:

Annual general meeting (1) Save at first as hereis provided there shall be an annual general meeting in connection with the charity which shall be held in the month of *October* in each year or as soon as practicable thereafter.

CD(Ldn)
289,332/47877

Adjudged not chargeable
with Stamp Duty

Scheme



CHARITY COMMISSION

In the matter of the Charity called The Egyptian Community Association in the United Kingdom; and
In the matter of the Charities Act 1993.

THE CHARITY COMMISSIONERS FOR ENGLAND AND WALES HEREBY ORDER that the following Scheme be approved and established as the Scheme for the regulation of the above-mentioned Charity:-

SCHÉME

1. Administration of Charity. (1) The above-mentioned Charity and the property thereof specified in the schedule hereto and all other the property (if any) of the Charity shall be administered and managed in conformity with the provisions of this Scheme by the Committee of Management hereinafter constituted as the charity trustees thereof: Provided that until the end of the first annual general meeting to be held as hereinafter provided after the date of this Scheme the Charity shall be administered by the existing Trustees of the Charity subject to and in accordance with the provisions of the Scheme.

(2) The name of the Charity shall be The Egyptian Community Association in the United Kingdom or such other name as the Committee from time to time by resolution may decide with the prior approval of the Charity Commissioners.

2. Vesting. The land with the buildings thereon specified in the said schedule is hereby vested in the following persons for all the estate and interest therein belonging to or held in trust for the Charity:

Abd El-Magid Farid. of 7 Cardogan Court , Draycott Avenue , in the Royal Borough of Kensington and Chelsea;

Galal Ismail . of 135 Priory Road , in the London Borough of Haringey ;

Fayez Botrous , of 134 Harley Street , in the City of Westminster ;

Hamdi El Sawy , of 80 Park Road , in the London Borough of Camden ;

Hosni El Sherif , of 8 The Drive, Isleworth , in the London Borough of Hounslow.

OBJECTS

3 = Objects. The objects of the Charity shall be :

(1) To promote and further the education of :

(i) Egyptian persons resident in or visiting the United Kingdom ; and

(ii) British and other persons of whatever nationality ;

by fostering the knowledge and understanding of the art , literature, architecture, language, and culture of Egypt and its peoples and of these purposes to arrange courses, lectures, classes, debates, discussion groups, functions, meetings, displays, visits, exhibitions and other similar activities calculated directly or indirectly to advance the objects of the Association;

(2) To relieve persons of Egyptian origin or members of their family in necessitous circumstances who are resident or visiting the United Kingdom and in particular (without prejudice to the generality of the Forgoing) to assist such persons' medical needs by arranging and meeting and contributing towards the cost of medical treatment.

4 = Powers. In furtherance of the said objects but not further or otherwise the Committee shall have the following powers :-

- (1) Power to raise funds and to invite and receive contributions provided that in raising funds the Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law ;**
- (2) Power to buy, take on lease or in exchange any property necessary for the achievement of the objects and to maintain and equip it for use ;**
- (3) Power to sell, lease or dispose of all or any part of the property of the Charity subject nevertheless to complying with the restrictions on disposal imposed by section 36 of the Charities Act 1993, unless the disposal is excepted from such restrictions under section 36(9)(b) or (c) or section 36 (10) of that Act .**

- (4) Power to borrow money and to charge all or part of the property of the Charity with repayment of the money so borrowed subject nevertheless to complying with the restrictions in mortgages contained in Section 38 of the Charities Act 1993 unless such mortgages are excepted from such restrictions under Section 38(5) or Section 38(7) of that Act;
- (5) Power to invest moneys of the Charity not immediately required for working purposes in the purchase of any real or personal property whatsoever and whether situate in the United Kingdom or abroad whether or not producing income or involving liability as may from time to time be determined to the intent that there shall be the same, full and unrestricted powers of making and changing investments as if the investments had been owned by individuals beneficially;
- (6) Power to employ such staff (who shall not be members of the Committee) as are necessary for the proper pursuit of the objects and to make all reasonable and necessary provision for the payment of pensions and superannuation for staff and their dependants;
- (7) Power to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or of similar charitable purposes and to exchange information and advice with them;
- (8) Power to establish or support any charitable trusts, associations or institutions formed for all or any of the objects;
- (9) Power to appoint and constitute such advisory committees as the Committee may think fit;
- (10) Power to delegate such of their powers of management and administration as they may from time to time decide to a committee or committees consisting of not less than of their number and such other person or persons as the Committee may appoint and to make regulations for the conduct of such committee or committees and from time to time to amend such regulations: provided that all proceedings of such committee or committees shall be reported as soon as possible to the Committee and further provided that no such committee or committees shall agree expenditure on behalf of the Charity except in accordance with a budget which has been approved by the Committee.
- (11) Power to do all such other lawful things as are necessary for the achievement of the objects.

MEMBERSHIP

5. Membership. (1) Membership of the Charity shall be open to any Egyptian person over the age of 18 years who is resident in the United Kingdom and interested in furthering the objects of the Charity.

(2) Application for membership shall be made in accordance with such regulations as the Committee may from time to time prescribe.

(3) The Committee may for good reason by a unanimous vote of those present and voting at a meeting of the Committee reject an application for membership: Provided that the applicant may appeal against the decision and shall be entitled to a hearing in accordance with the provisions for appeals hereinafter contained.

(4) Each member shall pay such annual subscription fee as may be required by such regulations as aforesaid.

(5) Every member shall have one vote.

6. Termination of Membership. (1) Any member who fails to pay the annual subscription for three months after notification that the same has fallen due for payment shall cease to be a member.

(2) The Committee may for good reason and by unanimous vote of those present and voting at a meeting of the Committee terminate the membership of any individual: Provided that the individual concerned may appeal against the termination of membership and shall be entitled to a hearing in accordance with the provisions for appeals hereinafter contained before a final decision is made.

7. Appeals. (1) Any person whose application for membership has been rejected or whose membership has been terminated as hereinbefore provided may appeal against the decision within 45 days of being so notified in accordance with such regulations as the Committee may from time to time prescribe.

(2) Any person so appealing shall have the right to be heard by the Committee, or alternatively if he or she so chooses, at the next annual general meeting of the Charity.

COMMITTEE OF MANAGEMENT

8. Constitution. Subject as hereinafter provided, the Committee of Management (hereinafter referred to as the Committee) shall consist when complete of eleven persons including the Honorary Officers (hereinafter referred to as Committee Members).

9. Honorary Officers. (1) The Honorary Officers of the Charity shall be the Chairman, the Vice-Chairman, the Secretary General and the Treasurer.

(2) The particular duties of the Honorary Officers shall be in accordance with such regulations as the Committee may make from time to time.

و
سنة

10. Election of Committee Members. (1) Subject as hereinafter provided for casual vacancies, the Honorary Officers and other Committee Members who have been members of the Charity for at least 12 months, shall be appointed at the annual general meeting to be held as hereinafter provided and shall hold office from the end of the annual general meeting at which they are appointed.

(2) All the Committee Members shall retire from office together at the end of the annual general meeting next after the date on which they came into office but they may be re-elected or re-appointed.

11. Termination of Committee Membership. A Committee Member shall cease to be a Committee Member if he or she:

- (1) is disqualified from acting as a Charity Trustee by virtue of section 72 of the Charities Act 1993; or $\frac{2}{3} - f$
- (2) becomes incapable (in the opinion of the Committee) by reason of illness, injury or mental disorder of managing his or her own affairs; or
- (3) is absent without the permission of the Committee from all their meetings held within a period of six months and the Committee resolve that his or her office be vacated; or
- (4) gives not less than one month's notice in writing of his or her intention to resign (but only if at least five Committee Members will remain in office when the notice of resignation is to take effect).

12. Casual vacancies. (1) Upon the occurrence of a casual vacancy the Committee shall cause a note thereof to be entered in their minute book at their next meeting.

(2) If at any time the total number of the Committee members falls below ^{5/6} four the Committee shall resolve by a majority of Committee members attending and voting at the meeting to appoint an individual or individuals to fill a casual vacancy or vacancies until number of Committee members constitutes a quorum. The appointment shall be effective from the date of that meeting until the date of the next annual general meeting.

13. Declaration by Committee Members. No person shall be entitled to act as a Committee Member whether on a first or on any subsequent entry into office until after signing in the minute book of the Committee a declaration of acceptance and of willingness to act in the trusts of this Scheme.

14. Committee Members not to be personally interested. Except in special circumstances with the approval in writing of the Commissioners no Committee Member shall take or hold any interest in any property belonging to the Charity otherwise than as a trustee for the purposes thereof, or receive any remuneration, or be interested in the supply of work or goods, at the cost of the Charity.

MEETINGS AND PROCEEDINGS OF THE COMMITTEE

15. Meetings of the Committee. The Committee shall hold at least four ordinary meetings in each year. A special meeting may be summoned at any time by the chairman or by any two Members upon seven clear days' notice being given to all the other Members of the matters to be discussed.

16. Quorum. There shall be a quorum when six Committee Members are present at a meeting.

17. Voting. Except as hereinbefore provided every matter shall be determined by the majority of votes of the Members present and voting on the question but in the case of equality of votes the chairman of the meeting shall have a second or casting vote.

18. Minutes. The Committee shall keep, in books maintained for the purpose, minutes of the proceedings of their meetings.

19. Accounts and annual report. The Committee shall comply with their obligations under Part VI of the Charities Act 1993 with regard to:

- (1) the keeping of accounting records for the Charity;
- (2) the preparation of annual accounts for the Charity;
- (3) the preparation of an annual report;
- (4) where applicable, the auditing or independent examination of the statements of account of the Charity; and
- (5) where applicable, the transmission of the statements of account and the annual report to the Commissioners.

20. Annual return. The Committee shall, where applicable, comply with their obligations under the Charities Act 1993 with regard to the preparation of an annual return and its transmission to the Commissioners.

21. General power to make regulations. Within the limits prescribed by this Scheme the Committee shall have full power from time to time to make regulations for the management of the Charity and for the conduct of their business including the summoning of meetings, the deposit of money at a proper bank and the custody of documents.

INSURANCE

22. Insurance. The Committee shall insure the said building and the furniture and effects therein to the full value thereof against fire and other usual risks arising out of the ownership of property and the employment of persons.

APPLICATION OF INCOME

No → 23. Expenses of management. The Committee shall first defray out of the income of the Charity the cost of maintaining the property of the Charity (including the repair and insurance of any buildings thereon) and all other charges and outgoings payable in respect thereof and all the proper costs, charges and expenses of and incidental to the administration and management of the Charity.

No → 24. Application of income. Subject to payment of the expenses aforesaid the Committee shall apply the income of the Charity in furtherance of the objects thereof.

GENERAL MEETINGS

25. Annual general meeting. (1) Save at first as herein provided there shall be an annual general meeting in connection with the Charity which shall be held in the month of May in each year or as soon as practicable thereafter.

(2) All members of the charity shall be entitled to attend and vote at the annual general meeting provided they have been members for at least ~~one month~~ six weeks before the date thereof.

(3) The first annual general meeting shall be convened by the existing Trustees of the Charity within 3 months of the date of this Scheme; every subsequent annual general meeting shall be convened by the Committee.

(4) Notice of every annual general meeting shall be given to every member at least six weeks before the date thereof.

(5) Dr Mounir Sika shall be chairman of the first annual general meeting after the date of this Scheme. The chairman of subsequent annual general meetings shall be the chairman for the time being of the Committee, but if he or she is not present, before any other business is transacted, the persons present shall appoint a chairman of the meeting.

(6) The Committee shall present to each annual general meeting the report and accounts of the Charity for the preceding year.

26. Extraordinary General Meetings. The Committee may call an extraordinary general meeting of the Charity at any time. If at least one tenth or 30 of the number of members for the time being whichever is the greater request such a meeting in writing stating the business to be considered the Secretary General shall call such a meeting. At least six week's notice must be given. The notice must state the business to be discussed.

27. Procedure at General Meetings. (1) The Secretary General or other person specially appointed by the Committee shall keep a full record of proceedings at every general meeting.

(2) There shall be a quorum at the first General Meeting after the date of this Scheme when at least three tenths of the number of members of the charity are present. There shall be a quorum at subsequent General Meetings when at least one tenth of the number of members



of the charity for the time being or ten members of the charity, whichever is the greater, are present at any meeting.

GENERAL PROVISIONS

28. Power of amendment. (1) Subject to the provisions of this clause, the provisions of this Scheme may be amended as follows.

(2) Any amendment must be made under the authority of a resolution passed at a general meeting of the Charity.

(3) No amendment may be made which would:

- (a) vary this clause;
- (b) vary clause 3 (the objects clause), clause 14 (Committee members not to be personally interested), clause 23 or clause 24 (the application of income clauses) of this Scheme;
- (c) confer a power to dissolve the Charity.

(4) The Committee must obtain the prior written approval of the Commissioners to any amendment which would vary the Charity's powers of investment.

(5) The Committee must:

- (a) promptly send to the Commissioners a copy of any amendment made under this clause; and
- (b) keep a copy of any such amendment with this Scheme.

29. Questions under Scheme. Any question as to the construction of this Scheme or as to the regularity or the validity of any acts done or about to be done under this Scheme shall be determined by the Commissioners upon such application made to them for the purpose as they think sufficient.

SCHEDULE

The following land situate at 100 Redcliffe Gardens, in the Royal Borough of Kensington and Chelsea:

1. Leasehold land situate on the third floor at 100 Redcliffe Gardens, being part of the land registered under the Land Registration Acts 1925 to 1986 under Title No. 339758, held for a term of 99 years, created and reserved by a lease dated the 3rd October 1986 between Ahmed El-Siofi and two others of the first part and Michael William Cookson of the second part.
2. Leasehold land situate on the second floor at 100 Redcliffe Gardens, being part of the land registered under the Land Registration Acts 1925 to 1986 under Title No. 339758, held for a term of 99 years, created and reserved by a lease dated the 17th June 1988 between Hamdy El-Sawy and two others of the first part and Teresa Bridgeman of the second part.
3. Leasehold land situate on the first floor at 100 Redcliffe Gardens, being part of the land registered under the Land Registration Acts 1925 to 1986 under Title No. 339758, held for a term of 99 years, created and reserved by a lease dated the 17th June 1988 between Hamdy El-Sawy, Ahmed Sultan and Fayez Botrous of the first part and Mr and Mrs B P Bhattacharga of the second part.

Sealed by Order of the Commissioners this 8th day of May 1998.

18 = Minutes :

The Committee shall keep, in books maintained for the purpose, minutes of the proceedings of their meetings and a copy available for inspection at the premises of the Charity within 14 days of such meeting in Arabic with an approved English translation.

19-Accounts and annual report

The Committee shall comply with obligations under Part VI of the Charity Act 1993 with regard to =

- (1) *the keeping of accounting records for the Charity ;***
 - (2) *the preparation of annual accounts for the Charity;***
 - (3) *the preparation of annual report;***
 - (4) *where applicable, the auditing or independent examination of the statements of account of the Charity ; and***
 - (5) *where applicable, the transmission of the statements of account and the annual report to the Commissioners.***
- (6) making available at all times for inspection to Committee Members all accounting records and including accounting books, bank statements and membership records.**

25 – Annual General Meeting.

- (1) The annual general meeting in connection with the Charity shall be held in the month of MAY in each year or as soon as practicable thereafter.**
- (2) All Full Members of the charity shall be entitled to attend and vote at the annual general meeting provided that they have been members for at least six weeks before the date thereof.**
- (3) Every annual general meeting shall be convened by the Committee .**
- (4) Notice of every annual general meeting shall be given to every member at least six weeks before the date thereof . Together with a copy of the agenda and the Minutes and the Annual Accounts from the previous annual general meeting. Every Full member shall be entitled within two weeks of receipt of the agenda to submit to the Secretary General a motion for determination at the Annual General Meeting provided that the motion is supported by one tenth of the Full Membership or Thirty Full Members whichever is the greater. Any motion submitted less than four weeks before the Annual General Meeting shall be accepted only after a vote in favour by the three quarters of those Full Members attending that Annual General Meeting**
- (5) A = The Chairman of the General Meetings shall be the Chairman for the time being of the Committee , but if he or she is not present, before any other business is transacted, the persons present shall appoint a Chairman of the meeting.**



EGYPTIAN COMMUNITY ASSOCIATION IN THE UK

جمعية الجالية المصرية في المملكة المتحدة

**The resolution of the amended clause 12(2)
Adopted by the AGM held on
Saturday 29th May 2004**

12- Casual vacancies

- (2) If at any time the total number of the Committee members falls below six the Committee shall resolve by a majority of Committee members attending and voting at the meeting to appoint an individual or individuals to fill a casual vacancy or vacancies until number of Committee members constitutes a quorum. The appointment shall be effective from the date of that meeting until the date of the next annual general meeting.**

I certify this to be a true copy.

**Manal Mowafi (Mrs)
Secretary General**





The Egyptian Community Association in the UK

جمعية الجالية المصرية بالملكة المتحرة

7th December 2017

Charity Commission

[Address]

Resolution to amend the ECA Scheme

At the AGM held on Saturday 18 June 2016, the following was unanimously agreed that the number of the Committee members be reduced from 11 to 9 and that the quorum be reduced from 6 to 5. Hence clauses 8, 16 and 12(2) [as amended on 29th May 2004] shall be amended as follows:

8. Constitution. Subject as hereinafter provided, the Committee of Management (hereinafter referred to as the Committee) shall consist when complete of nine persons including the Honorary Officers (hereinafter referred to as Committee Members).

16. Quorum. There shall be a quorum when five Committee Members are present at a meeting.

12- Casual vacancies

(2) If at any time the total number of Committee members falls below five the Committee shall resolve by a majority of Committee members attending and voting at the meeting to appoint an individual or individuals to fill a casual vacancy or vacancies until number of the Committee members constitutes a quorum. The appointment shall be effective from the date of that meeting until the date of the next annual general meeting.

Dr Galal Ismail (Chairman)

For and on behalf of the ECA UK